



AMMANFORD TOWN COUNCIL **APPEALS COMMITTEE TERMS OF REFERENCE**

The Appeals Committee will hear, determine and decide the outcome of all matters of appeal.

The Appeals Committee was appointed at the Full Council Meeting of Ammanford Town Council on Monday 9th September 2019 and will be reviewed at the Annual General Meeting of Ammanford Town Council.

Members shall be appointed annually at the Council's Annual General Meeting and the Committee shall elect a Chairperson at the first meeting following the Annual General Meeting.

The Chairperson shall be responsible for leading meetings and reporting to the Full Council.

Membership: Maximum of 5

Quorum: 3

These Terms of Reference shall be reviewed annually at the Council's Annual General Meeting and amended as necessary to reflect any changes in responsibilities or statutory requirements.

Approved: Annual Council Meeting, 19th May 2025

Review Date: Annual Council Meeting, May 2026